

**AUDIT COMMITTEE  
SCHEDULE OF MEETINGS AND FORWARD WORK PROGRAMME  
2016 – 2017**

PROVISIONAL DATE OF MEETING	FORWARD WORK PROGRAMME	OFFICER RESPONSIBLE	UPDATE
<b>2016</b>			
<b>30<sup>th</sup> June</b>	Information and Action Requests (if applicable).	Chief Internal Auditor (CIA)	Submitted
	Updated Forward Work Programme.	CIA	Submitted
	Pre-audited Statement of Accounts 2015/16.	Head of Finance	Submitted
	Annual Governance Statement 2015-16	Corporate Director Operational Services and Partnerships	Submitted
	Treasury Management Outturn 2015/16	Head of Finance	Submitted
	Complete Audits (if applicable).	CIA	Submitted
	Proposed Scope for the External Assessment of the IASS.	CIA	Submitted
	External Auditors / Inspection Reports (where applicable).	Head of Finance/ WAO	
	IASS Outturn Report April and May 2016.	CIA	Submitted
<b>29<sup>th</sup> September</b>	Information and Action Requests	CIA	
	Updated Forward Work Programme	CIA	
	Statement of Audited Accounts and Final Annual Governance Statement 2015/16	Head of Finance / WAO	
	Internal Audit 5 months Outturn Report April to August 2016.	CIA	
	Completed Audits Report (where applicable)	CIA	
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
<b>24<sup>th</sup> November</b>	Up dated Forward Work Programme	CIA	
	Information and Action Requests (where applicable)	CIA	
	Fraud update	Head of Finance / Benefits Manager	
	Corporate Risk Assessment Review 2016/17.	Head of Finance / Risk & Insurance Manager	
	Treasury Management Half Year Report 2016-17	Head of Finance	
	Completed Audits Report (if applicable)	CIA	
	Internal Audit Outturn Report – April 2016 to October 2016.	CIA	
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
<b>2017</b>			
<b>26<sup>th</sup> January</b>	Up dated Forward Work Programme	CIA	
	Information and Action Requests (if applicable)	CIA	
	Internal Audit 9 months Outturn Report April 2016 – December 2016	CIA	
	Completed Audits (where applicable)	CIA	
	Report on the work undertaken on School Audits.	CIA	
	External Auditors / Inspection Reports (where applicable)	Head of Finance / WAO	

## APPENDIX A

	<b>Corporate Risk Assessment 2016-17</b>	<b>Head of Finance</b>	
	<b>Treasury management strategy 2017-18</b>	<b>Head of Finance</b>	
<b>24<sup>th</sup> April</b>	<b>Information and Action Requests (where applicable)</b>	<b>CIA</b>	
	<b>Updated Forward Work Programme</b>	<b>CIA</b>	
	<b>Proposed Forward Work Programme 2017-18.</b>	<b>CIA</b>	
	<b>Internal Audit proposed Annual Strategy and Audit Plan 2017-2018.</b>	<b>CIA</b>	
	<b>Governance – Compliance with Public Sector Internal Audit Standards for 2016-17</b>	<b>CIA</b>	
	<b>Audit Committee – Terms of Reference</b>	<b>CIA</b>	
	<b>Internal Audit Shared Service Charter</b>	<b>CIA</b>	
	<b>Completed Audits (where applicable)</b>	<b>CIA</b>	
	<b>Head of Audit’s Annual Opinion Report and outturn for the Year 2016/17</b>	<b>CIA</b>	
	<b>External Auditors / Inspection Reports (if applicable): -</b>	<b>Head of Finance / WAO</b>	